ODP-82-557

2 2 APR 1982

MEMORANDUM FOR: Chief, Building Planning Staff, OL

FROM: STAT

Deputy Director of Data Processing

SUBJECT: Relocation Costs for Move of ODP Computer
               Services

1. Attached is the description of the initiative required
to relocate ODP computer services in the new building. All costs
are directly attributable to the move and represent our best
estimate at this time.

2. We have not attempted to estimate the cost of
consolidating all of our people in the new building in this
initiative. If there are any items that should be put into the
ODP budget submission for FY 1984 or if you have any questions,
please call me   STAT

                                                                         STAT

Attachment:
  As Stated

OL 2 1849

NEW INITIATIVES AND MAJOR ENHANCEMENTS STARTING IN FY84

DESCRIPTION

Provide resources required to relocate ODP Computer Services to the new building. This initiative provides resources to develop and implement a plan to move, provide backup/contingency link between the old and new buildings and hardware to provide a smooth transition.

REQUIREMENTS

Provide resources required to move ODP Computer Services to the new building with minimum impact to the user community.

Provide a backup/contingency link between the two buildings to reduce the Agency's vulnerability to loss of computer services.

STRATEGY

Beginning in FY84, four staff personnel are required to study alternatives and develop a plan for the new building move, The duties of these four persons will consist of the following:

   Project Manager - Responsible for all aspects of the plan and reports to senior management on status. Coordinates required studies.

   Physical Planner - Responsible for all aspects associated with the design and physical layout of the Comptuer Center, relocation of equipment and utilities projections.

   Communications Planner - Responsible for all aspects related to teleprocessing support.

   Contingency/Backup Planner - Responsible for all aspects related to providing backup between the two buildings.

The resources requested are based on the following move strategy:

   1) Upon completion of the Computer Center in the new building, install sufficient computer equipment to relocate half of the Ruffing Center's VM and MVS services. The hardware to be procured would be hardware planned for the out-years (FY88-FY90) delivered on an accelerated schedule and some interim rental equipment. Also to be included are new computer interface cables and an adequate amount of tape, paper and miscellaneous supplies.

2) Complete a new teleprocessing support network including TBAR switches, patch panels, test equipment, etc.

3) Phase-over 50% of the Ruffing Center's VM and MVS services. Provide capabilities to allow users to be serviced from either Center.

4) Relocate hardware idled as result of above step to the new building.

5) Phase-over CAMS2 and 4C services.

6) Relocate hardware idled as result of above step to the new building.

7) Phase-over Special Center services.

8) Relocate hardware idled as result of above step to the new building.

9) Release interim rental hardware.

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